



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

Office 1
2027
Billy Frazier

Office 2
2025
Terry Jech

Office 3
2024
Frank Mason

Office 4
2028
Matt Blair

Office 5
2026
Beth Cox

March 12, 2024 @ 6:00 p.m. Regular Meeting Minutes

1. Call to order and establish a quorum. 1813
2. Public comments
3. Minutes – Approval of February 9, 2024, regular scheduled meeting minutes Terry Jech made a motion to approve the minutes from the February 9, 2024 meeting and Beth Cox seconded. All in favor, unanimous, motion carried.
4. Financial Issues
 - a. Financial Status
 - i. Warrant Review and Approval Beth Cox made a motion to approve the Warrants as presented, seconded by Terry Jech all in favor, unanimous, motion carried.
 - ii. Deposit Amounts –March \$ 15,211.46
 - b. Reimbursable Expenses
 - i. Fathers Day Storm (county) -\$36,000.00 all sent in
 - ii. Louisiana Deployment (EMAC) - \$39,000.00all sent in
 - iii. Bartlesville (FMAG)- \$5,000.00 finalized
5. Bond Action
 - a. (1) 40'x 9'6" container
 - b. (1) 40'x8' container
 - c. (2) 20'x8' containers
 - d. Structural steel for joining all containers
 - e. External scaffolding staircase
 - f. Paint for the entire structure
 - g. Forcible entry door prop
 - h. Roof escape hatch with Railing
 - i. (2) Metal exterior doors with frames



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- j. Hard Sealing of all entry points from weather and pests
 - k. Smokebox with distribution piping
 - l. FDC Connection with interior plumbing
 - m. 450' of 6" water line with Htdrant Valving to the fire sprinkler system
 - n. Structural grating for open area.
6. Discussion and possible action regarding Executive Session item(s)
- Terry Jech made a motion to enter into and come out of executive session Seconded by Matt Blair All were in favor, unanimous, motion carried.
- IN: 1815 out at 1949
- a. Human Resources –
 - i. Arbitration
 - ii. Volunteer CPAT March 23@945am
 - iii. Contract Discussion
 - iv. PTO buyback
7. Discussion and possible action on executive session items.
- a. Human resources
 - Terry Jech made a motion to bring arbitration employee LH back as a firefighter start day back is March 26, 2024, and there is a time frame for retraining from March 26 2024-May 8 2024. Seconded by Beth Cox. 3 yes, 2 abstain. Motion carried
8. Grant Status
- a. Operations Grant- Submitted for \$71,000 will require a 5% match (\$4,000.00)
 - b. SAFER Grant 1-4 positions based upon need. 100% funded for 36 months.
 - c. FP&S grant regional Dier Marshal training/ training facility improvement focus on Fire marshal Capability.
 - d. CDG Grant (skid Steer masticator) no info.
9. Fire Chief Report –
- a. Apparatus –
 - i. Engine 942 has minor issues from the driveway incident



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ii. 941 having pump work done this month

b. Facility

- i. 480 3-phase interior is complete waiting PSO to bring to the building
- ii. HVAC waiting on fonal duct work and unit programming.
- iii. Plumbing will be removing some water and unused piping.
- iv. Meeting with architect for final plan with revisions.

c. Other

- i. New records management software contract signed (emergency Networking)
- ii. Contract renewal with Responder 360(vehicle and pre-plan input)
- iii. A new phone system that allows for
- iv. Business manager return

d. New Business

10. Adjourn

Terry Jech made a motion to adjourn, seconded by Beth Cox all in favor, unanimous, the motion carried.

Adjourn 2025

Chairman

Board Member

Notary Public

My Commission Expires
March 25, 2027.