



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107



12:48 pm, May 14, 2025

Office 1
2026
Beth Cox

Office 2
2025
Terry Jech

Office 3
2027
Richard Presley

Office 4
2028
Steve Whitaker

Office 5
2029
Brigitte Postoak

April 8, 2025 @ 4:00 p.m. Regular Meeting Minutes

1. Call to order and establish a quorum. 1604 Terry Jech called the meeting to order
2. Public comments
3. Minutes – Approval of March 11, 2025, regular scheduled meeting minutes **Beth Cox made a motion to approve the minutes as presented. Seconded by Brigitte Postoak. All in favor, unanimous, motion carried**
4. Financial Issues
 - a. Financial Status
 - i. Warrant Review and Approval **Beth Cox made a motion to approve the warrants as [presented and seconded by Steve Whitaker. All were in favor, and the unanimous motion was carried.**
 - ii. Deposit Amount **\$ 177217.63**
 - b. Billings and Collections
 - i. Fire Recovery USA has 8 open car accident calls
 - ii. GAP road 04/01/2023-04/03/2023, awaiting payment. I am awaiting Owasso fire to finish correcting their issues for payment.
 - iii. LA deployment 20230827- will receive \$ 30,189.15 paid in full
 - iv. Barnsdall May 10 and 11, 2024 \$ Sent in time to Barnsdall for repayment of hours and Backfill and vehicles
 - v. Blackdog fire March 14, 2025 This was not classified as an FMAG
 - vi. Mannford, March 14 and 15, 2025 have sent in all papers to OEM for repayment with Dianne Bilbeck
 - c. Grant Status
 - i. 80-20 grant applied for structure and wildland gear
 - ii. Apply for state equipment grant for the SCBA compressor in the amount of \$59,358.00



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

- iii. Applied for FY 2024 Regional AFG grant for Life Paks
- iv. Applying for FY 2024 SAFER

5. Fire Chief Report

- a. Apparatus
- b. Facility
 - i. Discussion and possible Approval of the building plans from KKT **no action**
- c. Personnel
- d. Dispatch

6. Board Action

- a. Discussion and approval of the updated employee manual. **Beth Cox made a motion to approve the employee manual as presented. Seconded by Richard Presley. All in favor, unanimous, motion carried**
- b. Discussion and approval of resolutions 20250408-01 **Beth Cox made a motion to approve resolution 20250408-01 seconded by Richard Presley. All in favor. Unanimous. Motion carried.**
- c. Discussion and approval of resolution 2050408-02 **motion made by Steve Whitaker to approve resolution 20250408-02. Seconded by Rickard Presley. All in favor, unanimous, motion carried.**
- d. Discussion and approval of resolution 20250408-03 **Richard Presley made a motion to approve resolution 20250408-02. All in favor, unanimous, motion carried.**

7. Old Business

- 8. New Business **contact the auditor to see if we are able to use chief leave to pay out for the military time in the epension. Was told to contact the auditor to see if we are able to do this. Will discuss next month**

9. Executive Session

- a. Human resources
 - i. Pay out of vacation hours **informational only**

10. Discussion and possible action on executive session items.

11. Adjourn

Steve Whitaker made a motion to adjourn, Seconded by Beth Cox. All in favor, unanimous, motion carried.

Adjourn:1715



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

Larry M. Joch
Chairman

Ann P. Winters
Clerk

Letitia Tamera Tumleson
Notary Public

My commission expires

March 25, 2027.

