



START
1804

Berryhill Fire Protection District

A PUBLIC MEETING of a
Regular Meeting of the Board of Directors will be held at
5911 W 41st Street, Tulsa, OK 74107

OFFICE

FINISH

RECEIVED



10:52 am, Feb 17, 2023

Office 1
2027
Beth Cox

Office 2
2025
Terry Jech

Office 3
2024
Frank Mason

Office 4
2023
Russ Harrison

Office 5
2028
Amanda Lonsdale

January 10, 2023, Regular Meeting Minutes

1. Call to order and establish a quorum. Chairman Russ Harrison called the meeting to order at 1809.
2. Mark Hollie was accepted that he left the Berryhill Fire Protection Board at the end of his term on December 31, 2022.
3. Swore in Amanda Lonsdale to The Berryhill Fire Protection District Board into office number 5
4. Open meeting in prayer. Terry Jech Opened in prayer.
5. Minutes – Approval of Minutes of December 13, 2022, regularly scheduled meeting.

Terry Jech Made a motion to approve the minutes as presented from the December 13, 2022, regular scheduled meeting. Seconded by Frank Mason. All in favor, unanimous. Motion carried.

Russ Harrison Yes
 Frank Mason Yes
 Terry Jech Yes
 Beth Cox Yes
 Amanda Lonsdale Yes

6. Financial Issues

- a. Assessment estimate to be deposited – \$1,057,090.38.
- b. Financial Status

i. Warrant Review and Approval

Frank Mason made a motion to approve the warrants as presented. Seconded by Beth Cox, All in favor, unanimous, motion carried.

Russ Harrison Yes
 Frank Mason Yes
 Terry Jech Yes
 Beth Cox Yes
 Amanda Lonsdale Yes

ii. Expenditures –

7. Board Action

- a. Resolution 20230110-01 Terry Jech made a motion to approve resolution 20230110-01 for the billing process and cost. Seconded by Frank Mason. All in favor, unanimous, motion carried.

Russ Harrison Yes
 Frank Mason Yes
 Terry Jech Yes
 Beth Cox Yes
 Amanda Lonsdale Yes

- b. Discussion and approval on the repair of the Door in the front



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Frank Mason made a motion to approve the repair of the front door not to exceed \$4000.00. Seconded by Terry Jech. All in favor, unanimous, motion carried.

Russ Harrison Yes
Frank Mason Yes
Terry Jech Yes
Beth Cox Yes
Amanda Lonsdale Yes

- c. Discussion and approval on the billing process and costs. Completed with the resolution 20230110-01.
- d. Discussion about the cost that the district is comfortable with for paying for dispatch. Discussion still to happen with that in refence to moving dispatch, and the associated costs.
- e. Approval of the health benefits for CY 2023 for the department. Frank Mason made a motion to approve the BCBS PPO G746ADT for the department for the CY 2023. Seconded by Terry Jech. All in favor, unanimous, motion carried.

Russ Harrison Yes
Frank Mason Yes
Terry Jech Yes
Beth Cox Yes
Amanda Lonsdale Yes

8. Executive Session: In accordance with Oklahoma §25-307 Executive Session

Amanda Lonsdale made a motion to Come into and out of Executive session. Seconded by Frank Mason. All in favor, unanimous, motion passed.

Russ Harrison Yes
Frank Mason Yes
Terry Jech Yes
Beth Cox Yes
Amanda Lonsdale Yes

Entered in at 1908 Exited at 1924

- a. Human Resources
 - i. Discussion on Human resources matter.
 - ii. Discussion on opening hiring process

Once out of executive session, the Board said that we could open the hiring process for the position on C shift.

9. Grant Status

- a. FEMA SAFER FY2018 – Close out complete
- b. Applied for AFG Grants applying for multiple grants within AFG as individual and regional.
- c. Had received the REAP grant from INCOG in the amount of \$60k to asphalt the back lot.

10. Fire Chiefs Report



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- a. Projects
 - i. Facility – we want to complete two projects
fixing the floors in the training center
putting rock around the red iron poles on the building.
Discussion and possible approval on projects for the CY 2023
 - ii. Apparatus

11. New Business

- a. Removal of Mark Hollie as a signer on all bank accounts and Loan/ Lease for the Berryhill Fire Protection District at American Heritage bank. **Motion made by Frank Mason and seconded Terry Jech All in favor, unanimous, motion carried.**

Russ Harrison Yes
 Frank Mason Yes
 Terry Jech Yes
 Beth Cox Yes
 Amanda Lonsdale Yes

- b. Adding Amanda Lonsdale as a new signer to all the Berryhill Fire Protection District Accounts with American Heritage Bank. This is to include accounts, loans, and leases. **Motion made by Beth Cox and Seconded by Frank Mason. All in favor, unanimous, motion carried.**


Russ Harrison Yes
 Frank Mason Yes
 Terry Jech Yes
 Beth Cox Yes
 Amanda Lonsdale Yes

12. Adjourn

Motion made by Terry Jech that we adjourn. Seconded by Frank Mason.
Adjourn: 1936



 Chairman



 Clerk



 Notary Public

My Commission Expires
 March 25, 2023.

