



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

RECEIVED



3:08 pm, Mar 12, 2025

Office 1
2026
Beth Cox

Office 2
2025
Terry Jech

Office 3
2027
Richard Presley

Office 4
2028
Steve Whitaker

Office 5
2029
Bridget Postoak

February 11, 2025 @ 4:00 p.m. Regular Meeting Minutes

1. Call to order and establish a quorum. Terry Jech called the meeting to order at 1605
2. Beth Cox made a motion to accept the position of Briget Postoak for Office 1 on the Berryhill Fire Protection board. Seconded by Steve Whitaker. All in favor, unanimous, motion carried.
3. Swearing-in of Bridget Postoak to office 1.
4. Public comments
5. Minutes – Approval of January 14, 2025, regular scheduled meeting minutes Beth Cox made a motion to approve the minutes from the January 14, 2025 meeting as presented. Richard Presley seconded the motion. All in favor, unanimous, motion carried.
6. Financial Issues
 - a. Financial Status
 - i. Approval of the changes made to the CY 2025 Budget. Steve Whitaker made a motion to approve the changes that were made to the CY 2025 Budget in the vehicle maintenance of an additional \$20k. Seconded by Richard Presley. All in favor, unanimous, motion carried.
 - ii. Warrant Review and Approval Richard Presley made a motion to approve the warrants as presented. Seconded by Bridget Postoak. All in favor, unanimous, motion carried.
 - iii. Deposit Amount \$ 142,613.39
 - b. Billings and Collections
 - i. Fire Recovery USA has 5 open car accident calls
 - ii. GAP road 04/01/2023-04/03/2023 this was rejected and is now resubmitted.
 - iii. Fathesday Storm June 15-Aug 2023 received final payment on 2.19. 2025. This item is now closed.
 - iv. LA deployment 20230827-
 - v. Barnsdall May 10 and 11 2024



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c. Grant Status

- i. 80-20 grant applied for \$19,944.00 for bunker gear.
- ii. Applied for FY 2024 Regional AFG grant for Life Paks
- iii. Applying for FY 2024 SAFER
- iv. Grant for PPE replacement approved for \$10,784.46 spent \$10,784.46 on bunker gear and other PPE for the department.

7. Fire Chief Report

- a. Apparatus
- b. Facility
- c. Personnel
- d. Dispatch

8. Board Action

- a. Discussion and possible action for the contract for the Board Council. Motion made by Beth Cox to change our Board council to John Dorman from Mark Ramsey. Seconded by Richard Presley. All in favor, unanimous, motion carried.
- b. Remove Russ Harrison from the Purchasing card account with Bank of America. **Motion made by Steve Whitaker to remove Russ Harrison from the P card account with Bank of America. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
- c. Adding Nathan Hall to the Purchasing card account with Bank of America as an authorized user. **Steve Whitaker made a motion to add Nathan Hall to the pcard account with Bank of America. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
- d. Approval of purchase of **radios Motion made by Steve Whitaker to approve the purchase of radios for the new vehicles. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
- e. DISCUSSION AND POSSIBLE ACTION ON A RESOLUTION FIXING THE AMOUNT OF BONDS TO MATURE EACH YEAR; FIXING THE TIME AND PLACE THE BONDS ARE TO BE SOLD; APPROVING THE PRELIMINARY OFFICIAL STATEMENT AND AUTHORIZING DISTRIBUTION OF SAME; AUTHORIZING THE CLERK TO GIVE NOTICE OF SAID SALE AS REQUIRED BY LAW; DESIGNATING A REGISTRAR/PAYING AGENT FOR THE BONDS AND APPROVING OTHER MATTERS RELATED TO THE ISSUANCE OF SAID BONDS.



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Steve Whitaker made a motion to approve the sale of Bonds as presented by the Bond Council. Seconded by Richard Presley. All in favor, Unanimous, motion carried.

- f. Motion to sell the bonds as one 15-year note for the bonds. No change to the public cost and amount collected. Motion made by Steve Whitaker, and seconded by Richard Presley. All in favor, unanimous, motion carried.

9. Old Business

10. New Business

11. Executive Session

12. Discussion and possible action on executive session items.

13. Adjourn Steve Whitaker made a motion to adjourn. Seconded by Beth Cox. All in favor unanimous, motion carried.

Adjourn: 1713

Handwritten signature of Terry M. Jell in blue ink.

Chairman of the Board

Handwritten signature of Beth Cox in black ink.

Clerk

Handwritten signature of the Notary Public in black ink.

Notary public

My commission expires

March 25, 2027

