



# Berryhill Fire Protection District

A PUBLIC MEETING of a  
Regular Meeting of the Board of Directors will be held at  
5911 W 41<sup>st</sup> Street, Tulsa, OK 74107

RECEIVED



9:01 am, Jun 14, 2023

Office 1  
2027  
Beth Cox

Office 2  
2025  
Terry Jech

Office 3  
2024  
Frank Mason

Office 4  
2023  
Russ Harrison

Office 5  
2028  
Amanda Lonsdale

## May 9, 2023, Regular Meeting Minutes

1. Call to order and establish a quorum. Russ Harrison called the meeting to order at 1804.
2. Open meeting in prayer Frank Mason opened the meeting in prayer.
3. Fire Hall Discussion
  - a. What would need to be done to the building to meet county compliance for an assembly space. Permitting, sprinkler systems, storm shelters. Title 19 does not allow to do anything that does not within the business of the fire department. This means that no personal use for the room could happen based upon the rules of Title 19.
  - b. Costs for the sprinkler and safety systems \$208,000.00
  - c. Costs associated with the cleaning, insurance, etc. there would be nonrefundable fees just for cleaning, insurance, and supplies in the amount of 465-519 per use. There would also have to be a fee that could be refunded to ensure that the room was not damaged.
  - d. Community concerns. The board asked to get the rest of the costs that the county wants so we can have costs associated with the nonrefundable fees for the use of space before they make a full decision.

### 4. Minutes – Approval of Minutes of April 11, 2023, regularly scheduled meeting.

Terry Jech made a motion to approve the minutes of the April 11, 2023, meeting. Seconded by Beth Cox, all in favor, unanimous, motion carried.

Frank Mason    Yes  
 Beth Cox        Yes  
 Mandy Lonsdale Yes  
 Terry Jech      Yes  
 Russ Harrison   Yes

### 5. Financial Issues

a. Assessment estimate to be deposited – \$232,633.39

b. Financial Status

i. Warrant Review and Approval

Terry Jech made a motion to approve the warrants as presented, Seconded by Mandy Lonsdale. All in favor, unanimous, motion carried.

Frank Mason    Yes  
 Beth Cox        Yes  
 Mandy Lonsdale Yes  
 Terry Jech      Yes  
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## ii. Expenditures –

### 6. Board Action

- a. Call for election for office 4. Terry Jech called for an election for office number 4. Seconded by Beth Cox. All in favor, unanimous, motion carried.

Frank Mason Yes  
 Beth Cox Yes  
 Mandy Lonsdale Yes  
 Terry Jech Yes  
 Russ Harrison Yes

- b. Approval of the Union contract and Pay scale to go into effect July 1, 2023.

No action, still in negotiations

### 7. Executive Session: In accordance with Oklahoma §25-307 Executive Session

Beth Cox made a motion to enter into and come out of the executive session. Seconded by Terry Jech. All in favor, unanimous, motion carried.

Frank Mason Yes  
 Beth Cox Yes  
 Mandy Lonsdale Yes  
 Terry Jech Yes  
 Russ Harrison Yes

Entered 1900 and came out of 2001.

#### a. Human Resources

- i. Promotion of T. Musselwhite from Lt. to Capt. No action
- ii. Acceptance into PayScale for Haz. Mat Tech for J. Combs. No action

### 8. Grant Status

- a. All FEMA grants submitted will not know more until August 2023 at the earliest.

### 9. Fire Chiefs Report

#### a. Projects

- i. Facility –
- ii. Apparatus
- iii. Dispatch

### 10. New Business

Terry Jech made a motion that in light of the financial hardships faced by the district that all pay rates be frozen at the current rate and to terminate and zero all emergency leave effective May 9, 2023. Seconded by Beth Cox. All in favor, unanimous, motion carried.

Frank Mason Yes  
 Beth Cox Yes



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Mandy Lonsdale Yes  
Terry Jech Yes  
Russ Harrison Yes

## 11. Adjourn

Frank Mason made a motion to adjourn, seconded by Russ Harrison. All in favor, unanimous, motion carried.

Frank Mason Yes  
Beth Cox Yes  
Mandy Lonsdale Yes  
Terry Jech Yes  
Russ Harrison Yes

Adjourn 2016

Chairman

Clerk

Notary public

My commission expires March 25, 2027.

LETITIA TAMERA TUMLESON  
Notary Public, State of Oklahoma  
Commission # 19003039  
My Commission Expires March 25, 2027