



# Berryhill Fire Protection District

A PUBLIC MEETING of a  
Regular Meeting of the Board of Directors will be held at  
5911 W 41<sup>st</sup> Street, Tulsa, OK 74107



1:35 pm, Oct 13, 2022

**Office 1**  
2021  
Beth Cox

**Office 2**  
2025  
Terry Jech

**Office 3**  
2024  
Frank Mason

**Office 4**  
2023  
Russ Harrison

**Office 5**  
2022  
Mark Hollie

## September 13, 2022, Regular Scheduled Meeting Minutes

1. Call to order and establish a quorum. **Frank Mason established quorum at 1803**
2. Open meeting in prayer. **Beth Cox opened the meeting in prayer.**
3. Minutes – Approval of Minutes of August 9<sup>th</sup>, 2022, regularly scheduled meeting.  
**Terry Jech made a motion to approve the regular meeting minutes from August 9<sup>th</sup>, 2022. Seconded by Beth Cox. All in favor, unanimous, motion passed.**

**Frank Mason**    Yes  
**Beth Cox**        Yes  
**Mark Hollie**    Absent  
**Russ Harrison** Absent  
**Terry Jech**        Yes

4. Financial Issues
  - a. Assessment estimate to be deposited – \$2,528.16
  - b. Financial Status
    - i. Warrant Review and Approval  
**Motion made by Terry Jech to approve the warrants as presented and seconded by Beth Cox. All in favor, a unanimous, motion passed.**

**Frank Mason**    Yes  
**Beth Cox**        Yes  
**Mark Hollie**    Absent  
**Russ Harrison** Absent  
**Terry Jech**        Yes

ii. Expenditures –

5. Board Action  
No Board Action
6. Executive Session: In accordance with Oklahoma §25-307 Executive Session  
**Motion made by Terry Jech to enter into and exit executive session Seconded by Beth Cox. All in favor unanimous, motion passed.**  
**Entered:1810**  
**Exit:1907**



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- Frank Mason Yes
- Beth Cox Yes
- Mark Hollie Absent
- Russ Harrison Absent
- Terry Jech Yes

- a. Possible Expansion **No action**
- b. Streetwise software **No Action**
- c. Dispatch **No Action**
- d. Human Resources **No Action**
  - i. Staff issues **No Action**
  - ii. Step increase for Drivers

Motion was made by Beth Cox to approve a two-step increase for driver Trey Odam, with an effective date of September 15, 2022. Seconded by Terry Jech. All in favor, unanimous, motion passed.

- Frank Mason Yes
- Beth Cox Yes
- Mark Hollie Absent
- Russ Harrison Absent
- Terry Jech Yes

- iii. Discussion on policy for the department **No Action**
- iv. Onboard of new volunteers **No Action**

## 7. Grant Status

- a. FEMA SAFER FY2018 – Will resubmit for reimbursement on Oct 1, 2022
- b. This is the final reimbursement, and our Grant will be final
- c. Applied for SAFER FY 2021 and still awaiting status

## 8. Fire Chiefs Report

- a. Projects
  - i. Facility –
  - ii. Apparatus

## 9. New Business

## 10. Adjourn

Motion to adjourn made by Terry Jech and seconded by Beth Cox all in favor, unanimous, motion passed.

- Frank Mason Yes
- Beth Cox Yes
- Mark Hollie Absent



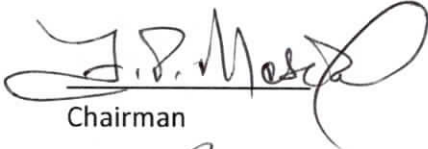
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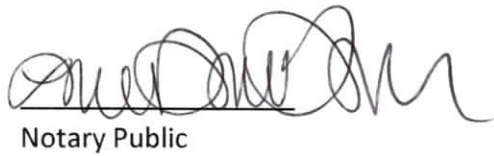
Russ Harrison Absent

Terry Jech Yes

Adjourn at 1916

  
Chairman

  
Secretary/ Clerk

  
Notary Public

My Commission expires  
March 25, 2023.

