



# Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors  
5911 W 41<sup>st</sup> Street, Tulsa, OK 74107

RECEIVED



12:48 pm, Jul 09, 2025

**Office 1**  
**2026**  
Beth Cox

**Office 2**  
**2025**  
Terry Jech

**Office 3**  
**2027**  
Richard Presley

**Office 4**  
**2028**  
Steve Whitaker

**Office 5**  
**2029**  
Brigitte Postoak

## June 10, 2025 @ 4:00 p.m. Regular Meeting Minutes

1. Call to order and establish a quorum. Terry Jech called to order 1616. All are present with the exception of Beth Cox.
2. Public comments
3. Minutes – Approval of May 13, 2025, regular scheduled meeting minutes. Steve Whitaker made a motion to approve the minutes as presented. Seconded by Brigitte Postoak. All in favor, unanimous, motion carried.
4. Financial Issues
  - a. Financial Status
    - i. Warrant Review and Approval Steve Whitaker made a motion to approve warrants as presented. Seconded by Brigitte Poastoak. All in favor, unanimous, motion carried.
    - ii. Deposit Amount \$ 164, 659.94
  - b. Billings and Collections
    - i. Fire Recovery USA has 7 open car accident calls
    - ii. GAP road 04/01/2023-04/03/2023, awaiting payment. I am awaiting the Owasso fire to finish correcting their issues for payment.
    - iii. Barnsdall May 10 and 11, 2024 \$ Sent in time to Barnsdall for repayment of hours, Backfill, and vehicles
    - iv. Mannford, March 14 and 15, 2025, have sent in all papers to OEM for repayment with Dianne Bilbeck
  - c. Grant Status
    - i. 80-20 grant applied for structure and wildland gear
    - ii. Apply for a state equipment grant for the SCBA compressor in the amount of \$59,358.00.
    - iii. Applied for FY 2024 Regional AFG grant for Life Paks



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- iv. Applied for SAFER Applying for 7 for SAFER
- v. Applied for FPS in the amount of \$180,000.00

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### 5. Fire Chief Report

- a. Apparatus
- b. Facility
- c. Personnel
- d. Dispatch

### 6. Board Action

- a. Contracts for purchase
  - i. Discussion on switching architects. The total new cost would be \$20k with switching from KKT to Keith D Robertson. **Motion made by Steve Whitaker to move architects from KKT to Keith D Roberston. Seconded by Brigitte Postoak. All in favor, unanimous, motion carried.**
  - ii. Award Gear lockers not to exceed \$15,000.00 **Richard Presley made a motion to approve the gear lockers from Geargrid not to exceed\$ 15,000.00. Seconded by Brigitte Postoak. All in favor, unanimous, motion carried.**
  - iii. Discussion and approval on changing the approval for the overhead doors from \$145,000 to not to exceed \$165,000.00. this is due to rising costs in the last month. **Steve Whitaker made a motion to changing the approval on the overhead doors from not to exceed \$145,000 to \$ 165,000.00 and to award the project to Matrix Door. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
  - iv. Approval of purchase of Stall for Men's and Women's Bathroom not to exceed \$5,000.00. **Steve Whitaker made a motion to approve contract for the bathroom stalls not to exceed \$5k with a local purchase. Seconded by Brigitte Postoak. All in favor, unanimous, motion carried.**
  - v. Discussion and approval of renting the house across the street while we are under construction **Steve Whitaker made a motion to approve the rental of the home across the street for the term of 1 year. Seconded by Brigitte Poast oak. All in favor, unimous, motion carried.**
- b. Discussion and approval of an Osage Nation Police, Black Dog Fire, and Country Corner for Fire Marshal Services MOU. **Steve Whitaker made a motion to approve the MOU seconded by Brigitte Poast oak. All in favor, unanimous, motion carried.**
- c. Adoption of NFPA 1730 (2019) Standard on Organization and Deployment of Fire Prevention Inspection and Code Enforcement, Plan Review, Investigation, and Public Education Operations **Steve Whitaker made a motion to approve the adoption of NFPA 1730 ( 2019) Standard on Organization and Deployment of Fire Prevention**



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Inspection and Code Enforcement, Plan Review, Investigation, and Public Education Operations. Seconded by Brigitte Postoak. All in favor, unimous, motion carried.

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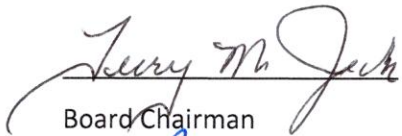


- 7. Executive Session
- 8. Discussion and possible action on executive session items.
- 9. Old Business
- 10. New Business
- 11. Adjourn

12:48 pm, Jul 09, 2025

Steve Whitaker made a motion to adjourn, seconded by Richard Presley. All in favor, unanimous, motion carried.

Adjourn: 1721

  
Board Chairman

  
Clerk



  
Notary Public.

My commission expires  
March 25, 2027.