



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

Office 1
2029
Vacant

Office 2
2025
Terry Jech

Office 3
2027
Richard Presley

Office 4
2028
Steve Whitaker

Office 5
2026
Beth Cox

January 14, 2025 @ 4:00 p.m. Regular Meeting Minutes

RECEIVED



1:48 pm, Feb 13, 2025

Roll call

Terry Jech- present Steve Whitaker- Absent

Beth Cox- Present Richard Presley- Present

Michael Hall - Present Tamera Tumleson- Present

1. Call to order and establish a quorum. Terry Jech called the meeting to order at 1629
2. Public comments
3. Swearing in of Dr. Richard Presley **Beth Cox made a motion to approve Richard Presley as a board member, seconded by Richard Presley. All in favor, unanimous, motion carried.**
4. Minutes – Approval of December 10, 2024, regular scheduled meeting minutes. **Beth Cox made a motion to approve the minutes as presented from the Dec 10 2024 meeting. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
5. Financial Issues
 - a. Financial Status
 - i. Warrant Review and Approval Beth Cox made a motion to approve the warrants as presented. Seconded by Richard Presley. All in favor, unanimous, motion carried.
 - ii. Deposit Amount **\$ 1,160.748.64**
 - iii. Approval of CY 2025 Budget Changes Richard Presley made a motion to approve the changes to the 2025 budget. Seconded by Beth Cox, all in favor, unanimous, motion carried.
 - b. Billings and Collections
 - i. Fire Recovery USA has no new items
 - ii. GAP road 04/01/2023-04/03/2023
 - iii. Fathesday Storm June 15-Aug 2023
 - iv. LA deployment 20230827-



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- v. Barnsdall May 10 and 11 2024
- c. Grant Status
 - i. 80-20 grant applied for \$19,944.00 for bunker gear.
 - ii. Applied for FY 2024 Regional AFG grant for Life Paks
 - iii. Applying for FY 2024 SAFER
- 6. Fire Chief Report
 - a. Apparatus
 - b. Facility
 - c. Personnel
 - d. Dispatch
- 7. Board Action
 - a. Discussion and approval of positions within the Board
 - i. Chairman **Beth Cox made a motion to appoint Terry Jech as the Chairman of the Board. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
 - ii. Clerk **Beth Cox made a motion to appoint Steve Whitaker as the clerk. Seconded by Richard Presley. All in favor, unanimous, motion carried.**
 - iii. Treasurer **Richard Presley made a motion to appoint Beth Cox as the treasurer. Seconded by Beth Cox, all in favor, unanimous, motion carried.**
 - iv. And all committees for the district **This item was tabled by Terry Jech to wait until the workshop day to appoint for the committees.**
 - b. Discussion and approval of Workshop date for the Berryhill Fire Protection District Board and Admin staff **This will be held on Thursday, Jan 30 2025 at 2 pm at the fire department.**
 - c. Discussion and possible action are needed to approve continuing services with Mark Ramsey. **Tabled by Terry Jech**
 - d. Closing the Bank Account with American Heritage Bank and moving all funds to the new account with First Oklahoma Bank. **Beth Cox made a motion to Close the Bank account ending in 8737 with American Heritage Bank. Richard Presley seconded. All in favor, unanimous, motion carried.**
 - e. Opening new checking and sinking fund money market account for EMS district.



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Beth Cox made a motion to open a new sinking fund account (Money Market) and a Business checking for EMS with First Oklahoma Bank. Seconded by Richard Presley. All in favor unanimous, motion carried.

- f. Removal of members from the bank accounts
 - i. Frank Mason from bank accounts with First Oklahoma Bank. Beth Cox made a motion to remove Frank Mason from all bank accounts with First Oklahoma Bank. Seconded by Richard Presley. All in favor unanimous, motion carried.
 - ii. Adding Dr. Richard Presley to all accounts with First Oklahoma Bank Beth Cox made a motion to add Richard Presley to all accounts with First Oklahoma Bank. Seconded by Richard Presley. All in favor, unanimous, motion carried.
 - g. Resolution 20250114-01 to add a special assessment for tax ID 4014920 Beth Cox made a motion to approve Resolution 20250114-01 for tax ID 4014920. Seconded By Richard Presley. All in favor, unanimous, motion carried.
 - h. Resolution 20250114-02 to change name and address on tax roll items 2671710 and 2671700. Beth Cox made a motion to approve the changes for resolution 20250114-02 for tax ID 2671710 adm 2671700. Seconded by Richard Presley. All in favor, unanimous, motion carried.
 - i. Updated vehicle plan and loan options Richard Presley made a motion to approve the Updated vehicle plan and to purchase a 2023 Jeep Gladiator and a 2025 Jeep Grand Cherokee from Southpointe Jeep in Tulsa. Seconded by Beth Cox. All in favor, unanimous, motion carried.
 - j. Discussion I project Solutions purchase for the department
8. Old Business
 9. New Business Letter of engagement for services with Ober& Littlefield for 2024 Audit in the amount of \$ 3725.00. Beth Cox made a motion to approve services and a letter of engagement with Ober and Littlefield in the amount of \$ 3725.00. seconded by Richard Presley. All in favor unanimous., motion carried.
 10. Executive Session
 11. Discussion and possible action on executive session items.
 12. Adjourn

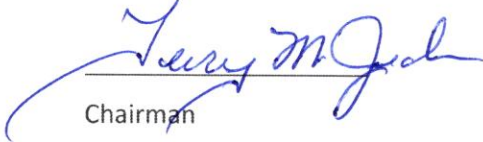


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Beth Cox made a motion to Adjourn. Seconded by Richard Presley. All in favor unanimous, motion carried.

Adjourn: 1722


Chairman


Notary Public.

My commission Expires

March 25, 2027.

