



# Berryhill Fire Protection District

A PUBLIC MEETING of a  
Regular Meeting of the Board of Directors will be held at  
5911 W 41<sup>st</sup> Street, Tulsa, OK 74107



RECEIVED  
11:27 am, Jan 11, 2023

**Office 1**  
**2026**  
Beth Cox

**Office 2**  
**2025**  
Terry Jech

**Office 3**  
**2024**  
Frank Mason

**Office 4**  
**2023**  
Russ Harrison

**Office 5**  
**2022**  
Mark Hollie

## December 13, 2022, Regular Meeting Minutes

1. Call to order and establish a quorum. **Frank Mason called the meeting to order and established a quorum at 1805**
2. Open meeting in prayer. **Russ Harrison opened the meeting in a prayer**
3. Public Comments- Randy Matin
4. Minutes – Approval of Minutes of November special scheduled meeting. **Terry Jech made a motion to approve the minutes from the special meeting held on November 1, 2022, with changes seconded by Mark Hollie. All in favor, unanimous, motion carried.**

**Mark Hollie Yes**

**Frank Mason Yes**

**Russ Harrison Yes**

**Beth Cox Yes**

**Terry Jech Yes**

5. Financial Issues

a. Assessment estimate to be deposited – \$24,020.08

b. Financial Status

i. Warrant Review and Approval

**Beth Cox made a motion to approve the warrants as presented. Seconded by Mark Hollie. All in favor, unanimous, motion carried.**

**Mark Hollie Yes**

**Frank Mason Yes**

**Russ Harrison Yes**

**Beth Cox Yes**

**Terry Jech Yes**

ii. Expenditures –

6. Board Action

a. Public Briefing for CY Budget

b. Discussion and Approval of the CY 2023 Budget. **Mark Hollie made a motion to approve the CY 2023 Budget. Seconded by Russ Harrison. All in favor, unanimous, motion carried.**

**Mark Hollie Yes**

**Frank Mason Yes**

**Russ Harrison Yes**

**Beth Cox Yes**

**Terry Jech Yes**



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- c. Discussion and Approval to go back to Quick books Desktop

Motion made by Beth Cox to return to QuickBooks Desktop. Seconded by Terry Jech. All in favor, unanimous, motion carried.

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

- d. Discussion and Approval of emergency Networking at the cost of \$8000.00

Motion made by Mark Hollie to move to Emergency Networking Seconded by Beth Cox. All in favor, unanimous, motion carried

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

- e. Discussion and approval in transferring the dispatch from Tulsa to Sand Springs Discussion and  
To be continued next regular scheduled board meeting on 1/10/2023

- f. Resolution 20221213-01 to strike \$1500.00 for Tulsa Public Schools, entered in error  
Motion made by Terry Jech to approve resolution 20221213-01 to strike \$1500.00 for Tulsa public schools that were billed in error. Seconded by Mark Hollie. All in favor, unanimous, motion carried.

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

- g. Resolution 20221213-02 To strike for amounts at Teal Ridge

Motion made by Terry Jech to approve to strike amounts for Teal Ridge Properties with resolution 20221213-02. Seconded by Mark Hollie. All in favor, unanimous, motion carried.

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

- h. Resolution 20221213-03 to approve Fire Recovery USA for billing



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Motion made by Terry Jech to approve resolution 20221213-03 to approve Fire Recovery USA for billing. Seconded by Mark Hollie. All in favor, unanimous, motion carried.

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

i. Approval of Meeting Schedule for CY 2023

Motion made by Terry Jech to approve the meeting schedule for Berryhill fire Protection District board of Directors for CY 2023. Seconded by Russ Harrison. All in favor, unanimous, motion carried.

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

7. Executive Session: In accordance with Oklahoma §25-307 Executive Session

Motion made by Mark Hollie to enter into and exit executive session. Seconded by Beth Cox. All in favor, unanimous, motion carried.

Mark Hollie Yes  
Frank Mason Yes  
Russ Harrison Yes  
Beth Cox Yes  
Terry Jech Yes

Entered: 1944      Exited: 2002

a. Human Resources

i. Update from attorney on Human Resources cases

No action

8. Grant Status

- a. Applied for SAFER FY 2021 was not awarded
- b. Permission to apply for AFG, SAFER, and regional grants. The Board of directors said to apply for all grants that we would like to apply for.

9. Fire Chiefs Report



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- a. Projects
  - i. Facility –
  - ii. Apparatus

10. Transfer of Positions within the Board of Directors

11. New Business

Mark Hollie made a motion that we purchase Hey dudes and sweatpants for the Fire staff as a Christmas gift. Seconded by Beth Cox. All in favor, unanimous, motion carried.

- Mark Hollie Yes
- Frank Mason Yes
- Russ Harrison Yes
- Beth Cox Yes
- Terry Jech Yes

12. Adjourn

Terry Jech made a motion that we adjourn. Seconded by Mark Hollie. All in favor, unanimous, motion carried.

- Mark Hollie Yes
- Frank Mason Yes
- Russ Harrison Yes
- Beth Cox Yes
- Terry Jech Yes
- Adjourn: 2027

  
Chairman

  
Clerk

  
Notary Public  
My Commission Expires  
March 25, 2023.

