



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

Office 1
2027
Amanda Lonsdale

Office 2
2025
Terry Jech

Office 3
2024
Frank Mason

Office 4
2023
Russ Harrison

Office 5
2026
Beth Cox

October 10, 2023 @ 6:00 p.m. Regular Meeting Minutes

1. Call to order and establish a quorum **Terry Jech called the meeting to order at 1820**
Russ Harrison and Frank Mason were absent from the meeting.
2. Open meeting in prayer **Beth Cox led the meeting in prayer**
3. Minutes – Approval of September 12, 2023 regular scheduled meeting
Beth Cox made a motion to approve the meeting minutes as presented. Seconded by Amanda Lonsdale. All in favor, unanimous. Motion carried.
4. Financial Issues
 - a. Financial Status
 - i. Warrant Review and Approval **Amanda Lonsdale made a motion to approve the warrants as presented. Seconded by Beth Cox. All in favor, unanimous. Motion Carried.**
 - ii. Expenditures
 - iii. Discussion and possible action to approve the Audit Engagement Letter from Ober & Littlefield for June 30, 2022 – December 31, 2023 (18-months). **Beth Cox made a motion to approve the Audit Engagement letter from Ober and Littlefield for June 30, 2022- December 31, 2023. Seconded by Amanda Lonsdale. All in favor, unanimous, motion carried.**
5. Executive Session: In accordance with Oklahoma State Statute 25-307 Executive Session
Beth Cox made a motion to enter into and out of executive session. Seconded by Amanda Lonsdale. All in favor. Unanimous., motion carried.
Enter: 1830pm exit: 1845
 - a. Human Resources discussion and of ongoing arbitration hearing and resignation
6. Discussion and possible action regarding Executive Session item(s)
7. Grant Status
 - a. FEMA - AFG – (Gear) & SAFER (6-personnel) - No update
 - b. FEMA Fathers Day Wind Storm – No update



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- c. Community Wildfire Defense Grants (CWDG) - 25% match
8. Fire Chief Report –
 - a. Apparatus – sale of surplus assets
 - b. Facility – Architects are creating a plan for bond issue and facility improvements we need two more bids to follow state practices for bidding
 - c. Personnel – establish date for hiring for vacant position(s) Board asked that we have a hiring plan available at the November Regular meeting.
9. New Business
10. Adjourn

Beth Cox made a motion to adjourn the meeting. Seconded by Amanda Lonsdale. All in favor, unanimous, motion carried.

Adjourn: 1855