



Berryhill Fire Protection District

A PUBLIC MEETING of the Board of Directors
5911 W 41st Street, Tulsa, OK 74107

Office 1
2027
Richard Presley

Office 2
2025
Terry Jech

Office 3
2024
Frank Mason

Office 4
2028
Steve Whitaker

Office 5
2026
Beth Cox

December 10, 2024 @ 4:00 p.m. Regular Meeting Minutes

Roll Call

Present

Frank Mason Terry Jech

Beth Cox Richard Presley

Steve Whitaker Tamera Tumleson

Michael Hall

RECEIVED



11:04 am, Jan 15, 2025

1. Call to order and establish a quorum. **Frank Mason called the meeting to order at 1613.**
2. Public comments
3. Minutes – Approval of November 12, 2024, regular scheduled meeting minutes
Steve Whitaker made a motion to approve the Regular meeting minutes from the November 12 2024 meeting as presented. Seconded by Terry Jech all in favor, unanimous, motion carried.
4. Financial Issues
 - a. Financial Status
 - i. Warrant Review and Approval
Steve Whitaker made a motion to approve the warrants as presented. Seconded by Terry Jech. All in fovor, unanimous, motion carried.
 - ii. Deposit Amount **\$210,647.53**
 - iii. Billings and Collections
 - i. Fire Recovery USA has no new items
 - ii. GAP road 04/01/2023-04/03/2023 started by David Ball and in work
 - iii. Fathesday Storm June 15-Aug 2023 awaiting payback from FEMA for Burn Curtains



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- iv. LA deployment 20230827-20230905 This has been started and is awaiting review
- v. Barnsdall May 10 and 11 2024- turned in items and completed paperwork for reimbursement on 09/23/2024. Still awaiting payment
- iv. Grant Status
 - i. 80-20 grant applied for \$19,944.00 for bunker gear.
 - ii. Applied for a grant for gear replacement With the Forestry Department
 - iii. Applied for FY 2024 Regional AFG grant for Life Paks / lucas, and Vets
 - iv. Applying for FY 2024 SAFER 8 people

5. Fire Chief Report

- a. Apparatus
- b. Facility
- c. Personnel

6. Board Action

- a. Approval of the CY 2025 meeting schedule for the Berryhill Fire Protection District Board
Steve Whitaker made a motion to approve the CY 2025 Meeting Schedule for the Board of Directors. Seconded by Terry Jech All in favor, unanimous, motion carried.
- b. Approval to open a new checking and sinking fund for EMS
Beth Cox made a motion to open new checking and sinking fund accounts for the EMS district and bond revenue. Seconded by Terry Jech. All in favor, unanimous, motion carried.
- c. Approval of Resolution 20241210-01 for correction to information on Assessments
Beth Cox made a motion to approve resolution 20241210-01 information on the assessments. Seconded by Terry Jech. All in favor, unanimous, motion carried.
- d. Approval of resolution for authority for financial transactions for bank 20241210-02

7. **Steve Whitaker made a motion to approve resolution 20241210-02 for the authority on all bank accounts. Seconded by Beth Cox. All in favor, unanimous, motion carried.**

- a. Set a date for the workshop for the Board members and administration persons



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No action

- b. Discussion and approval of letter to change bank account in which the county deposits assessments. Moving account from AHB checking account to First Oklahoma Bank Business Checking account

Motion made by Steve Whitaker and seconded by Beth Cox to move the deposit account for the county assessments to First Oklahoma Bank. Seconded by Beth Cox. All in favor, unanimous, motion carried.

8. Old Business

9. New Business

Discussion and approval of resolution 20241210-03 to add an assessment to account for 2024.

Motion made by Steve Whitaker, seconded by Terry Jech. All in favor unanimous, motion carried.

10. Executive Session Steve Whitaker made a motion to enter into and come out of the Executive session.

Seconded by Beth Cox, All in favor, unanimous, motion carried.

Enter: 1701 Exit 1714

- a. Human Resources

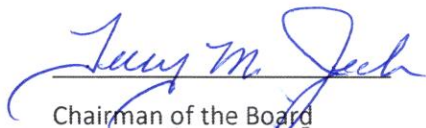
11. Discussion and possible action on executive session items.

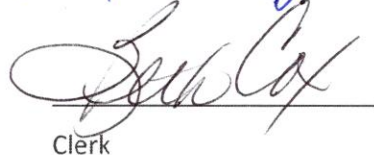
No action required

12. Adjourn

Frank Mason made a motion that we adjourn. Steve Whitaker seconded. All in favor, unanimous, motion carried.

Adjourn: 1715


Chairman of the Board


Clerk



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A handwritten signature in blue ink, appearing to be "M. D. ...", written over a horizontal line.

Notary Public

My commission expires

March 25, 2027

