



Berryhill Fire Protection District

A PUBLIC MEETING of a
Regular Meeting of the Board of Directors will be held at
5911 W 41st Street, Tulsa, OK 74107

RECEIVED



Office 1
2021
Beth Cox

Office 2
2025
Terry Jech

Office 3
2024
Frank Mason

Office 4
2023
Russ Harrison

Office 5
2022
Mark Hollie

1:44 pm, Aug 10, 2022

July 19, 2022, Regular Scheduled Meeting Minutes

1. Call to order, and establish a quorum. **Frank Mason called the meeting to order at 1805.**
2. Open meeting in prayer. **Terry Jech opened the meeting in prayer.**
3. Minutes – Approval of Minutes of June 14, 2022, regular meeting

Motion made by Terry Jech and seconded by Russ Harrison to approve the meeting minutes from the June 14, 2022, Regular scheduled meeting.

Mark Hollie Absent
 Frank Mason Yes
 Russ Harrison Yes
 Beth Cox Yes
 Terry Jech Yes

All in favor, unanimous, motion carried.

4. Financial Issues
 - a. Assessment estimate to be deposited – \$4,828.67
 - b. Financial Status
 - i. Warrant Review and Approval

Motion made by Russ Harrison Seconded by Beth Cox to approve the warrants as presented

Mark Hollie Absent
 Frank Mason Yes
 Russ Harrison Yes
 Beth Cox Yes
 Terry Jech Yes

All in favor, unanimous, motion carried.

- ii. Expenditures -

5. Board Action
 - a. Resolution 20220712-01 to strike for parcel 54325-92-31-02570

Motion made by Terry Jech seconded by Russ Harrison to approve resolution 20220712-01 to strike for parcel 54325-92-31-02570.

Mark Hollie Absent
 Frank Mason Yes
 Russ Harrison Yes
 Beth Cox Yes
 Terry Jech Yes

All in favor, unanimous, motion carried.



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- b. Letter of engagement for Annual audit for FY 2022 be taken to Christie Littlefield of Ober and Littlefield in the amount of \$3750.00.

Motion made by Terry Jech seconded by Beth Cox to approve the letter of engagement with Ober and Littlefield for the annual audit for FY 2022 in the amount of \$3750.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

- c. Surplus 8 SCBA Packs, 16 SCBA bottles, and Masks to Country Corner.

Motion made by Russ Harrison and seconded by Terry Jech to surplus 8 SCBA Packs, 16 SCBA bottles, and masks to country corner.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

- d. Surplus for sale 342, engine with a starting bid of \$15k.

Motion made by Terry Jech Seconded by Russ Harrison to surplus 342, engine with a minimum starting bid of \$15,000.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

- e. Open and accept bids for the sealed bid process

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for lot 1 in the amount of \$100.00 from Ron Dahl.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.



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Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 2, computer lot, to Ron Dahl in the amount of \$50.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 3, Tables and Chairs to Ron Dahl in the amount of \$100.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 5, Ping pong Table to Brock Bybee in the amount of \$50.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 8, Briggs and Stratton Generator in the amount of \$300.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 9, Shredder Chipper to Town of Prue in the amount of \$6000.00.

Mark Hollie Absent

Frank Mason Yes



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Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 10, Dump Trailer to Town of Chance Ross in the amount of \$7,100.00

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Motion made by Terry Jech Seconded by Russ Harrison to accept the bid for Lot 11, 27 Ton Log Splitter to Ron Dahl in the amount of \$300.00.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

- f. If any items were unsold from the sealed bid, then accept to put them out for sale again.
Board gave permission to do as seen fit for the items up for bid that did not sell

6. Executive Session: In accordance with Oklahoma §25-307 Executive Session

Motion made by Terry Jech Seconded by Russ Harrison to enter into and come out of the Executive session.

Mark Hollie Absent

Frank Mason Yes

Russ Harrison Yes

Beth Cox Yes

Terry Jech Yes

All in favor, unanimous, motion carried.

Entered 1842 Exit 1915

- a. Parcel 54165-62-32-42220
b. Discussion on board office number 5



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No Board action on any executive session topics.

7. Grant Status

- a. FEMA SAFER FY2018 – submitted reimbursement for 02/15/2022-03/01/2022 to close out the funding year in the total amount of \$15,990.12 our payment to be determined.
- b. I will post the next reimbursement for 03/15/2022-06/15/2022
- c. Applied for SAFER FY 2021 and still awaiting status

8. Fire Chiefs Report

- a. Projects
 - i. Facility –
 - ii. Apparatus

9. New Business

Discussion on the possibility in taking in surrounding area fire departments and creating a large county fire department. The board said that we may move forward in the studies to see if this is possible.

Local Berryhill Fire Fighters Union has had a change in officers, and they are now as follows. President Capt. Kirk Fleming, VP Lt. Chase Stubblefield, Treasurer/secretary Firefighter Shon Rogers. This will go into effect as of August 1, 2022.

10. Adjourn

Motion made by Terry Jech Seconded by Russ Harrison to adjourn.

- Mark Hollie Absent
- Frank Mason Yes
- Russ Harrison Yes
- Beth Cox Yes
- Terry Jech Yes

All in favor, unanimous, motion carried.

Adjourn at 1945

Chairman

Clerk/ Secretary

Notary Public

My commission expires

March 25, 2023.

